

**CONSOLIDATED BELL MOUNTAIN RANCH METROPOLITAN
DISTRICT 8390 E. CRESCENT PKWY., STE. 300
GREENWOOD VILLAGE, CO
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NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Tuesday, December 6, 2022
TIME: 6:00 p.m.
PLACE: Lowell Ranch
2330 S. I-25, East Frontage Road
Castle Rock, CO 80104

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Russell Grant	President	May 2025
Calvin Bills	Vice President	May 2023
Frank Strand	Secretary/Treasurer	May 2023
Stephen Vrabel	Assistant Secretary/Treasurer	May 2025
Edward Ammon	Assistant Secretary/Treasurer	May 2023

I. CALL TO ORDER

**II. DECLARATION OF QUORUM / DIRECTOR QUALIFICATIONS /
DISCLOSURE OF CONFLICTS**

- A. Present disclosures of potential conflicts of interest
- B. Confirm quorum and location of meeting

III. APPROVAL OF AGENDA

IV. COMMUNITY COMMENTS

- A. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

V. APM MONTHLY REPORT – John McKillip, Jr.

VI. MANAGER’S REPORT / ADMINISTRATIVE MATTERS

- A. Review and Consider Approval of the Minutes of the November 1, 2022 Regular Meeting and November 11, 2022 Special Meeting (enclosures).
- B. Discuss and consider approval of 2023 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association (enclosure).
- C. Consider Approval of CliftonLarsonAllen LLP Statements of Work (enclosure).

VI. FINANCIAL MATTERS

- A. Review and Consider acceptance of the Bill.com claims report for November 2022 Totaling \$109,485.10 (enclosure).
- B. Review and Accept October 31, 2022 Unaudited Financial Statements (to be distributed).
- C. Review and Accept Cash Position Schedule as of December 2022 (to be distributed).
- D. Conduct Public Hearing to Consider Amendment of the 2022 Budget. If necessary, consider adoption of Resolution to Amend the 2022 Budget.
- E. Conduct Public Hearing on the proposed 2023 Budget and Consider Adoption of Resolution No. 2022-12-01 to Adopt the 2023 Budget, Resolution 2022-12-02, Appropriate Sums of Money and Resolution No 2022-12-03 to Set Mill Levies (enclosures).
- F. Appoint Board member to sign the DLG-70 Certification of Tax Levies form.
- G. Consider Appointment of District Accountant to prepare 2024 Budget.
- H. Consider Approval of the Engagement Letter with Wipfli LLC to prepare the 2022 Audit (enclosure).

VIII. DIRECTOR DISCUSSION – ACTION

- A. Update on “C” Zone Fire Mitigation – Director Ammon.
- B. Update on Entrance Logs – Director Vrabel.
- C. Other.

IX. ATTORNEY MATTERS

- A. Dissolution Agreement Update.

- B. Consider adoption of Resolution No. 2022-12-04 Calling a Regular Election for Directors on May 2, 2023, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self-Nomination and Acceptance Forms are due by February 24, 2023. Discuss need for ballot issues and/or questions.

X. OTHER BUSINESS

- a. Confirm Quorum for January 3, 2023 Board Meeting

XI. ADJOURNMENT

The next regular meeting is scheduled for January 3, 2023